

COMMITTEE **Housing and Environment Committee**

DATE **25 May 2010**

DIRECTOR **Pete Leonard**

TITLE OF REPORT **Housing and Environment Business Plan 2010 - 11**

1. PURPOSE OF REPORT

The purpose of this report is to present committee the Housing and Environment Business Plan for 2010 -11.

2. RECOMMENDATION(S)

It is recommended that the Committee:

1. Approve the Housing and Environment Business Plan for 2010-11.
2. Instruct officers to build this plan into the fully costed five year Business Plan which is currently being developed.
3. Instruct officers to continue to report every second cycle on the related Service Improvement Plan.

3. FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report.

4. SERVICE & COMMUNITY IMPACT

The Business Plan identifies factors which influence service needs, development and delivery. It sets the priorities which the Directorate will undertake in order to achieve the Council's key strategic objectives which are reflective of the National Priorities set by the Scottish Government, the Concordat and the Single Outcome Agreement.

5. OTHER IMPLICATIONS

The Business Plan identifies the Directorate's legislative responsibilities. There are also potential personnel implications from some of the improvements projects.

6. REPORT

The Housing and Environment Business Plan covers a one year planning cycle from 2010 -11 and builds on previously developed and approved separate plans for Housing and Environment services.

This Business Plan sets the context for service delivery and outlines the priorities for the service whilst the five year plan is developed. Also outlined is base-line information on what our customers think of us and key performance measures that will be used to monitor service delivery.

Within the Business Plan, Section 5 contains the Directorate Action Plan which expands upon the strategic priorities and incorporates the key improvement work to take place across the Directorate during the period covered by this Business Plan. The Action Plan for the Directorate has been in place since April 2009 and significant progress has already been made. The service will continue to report on improvement plan progress to every second cycle of the committee. The final section of the Business Plan contains the an extract from the Corporate Risk Register aligned to Housing and Environment, which outlines the potential risks in delivering on our objectives and the controls that are in place to mitigate these risks.

Copies of the Business Plan are available to view in the members library and also within the electronic version of the committee papers.

7. REPORT AUTHOR DETAILS

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8. BACKGROUND PAPERS

Housing Service Plan
Environment Service Plan
Housing Improvement Plan